



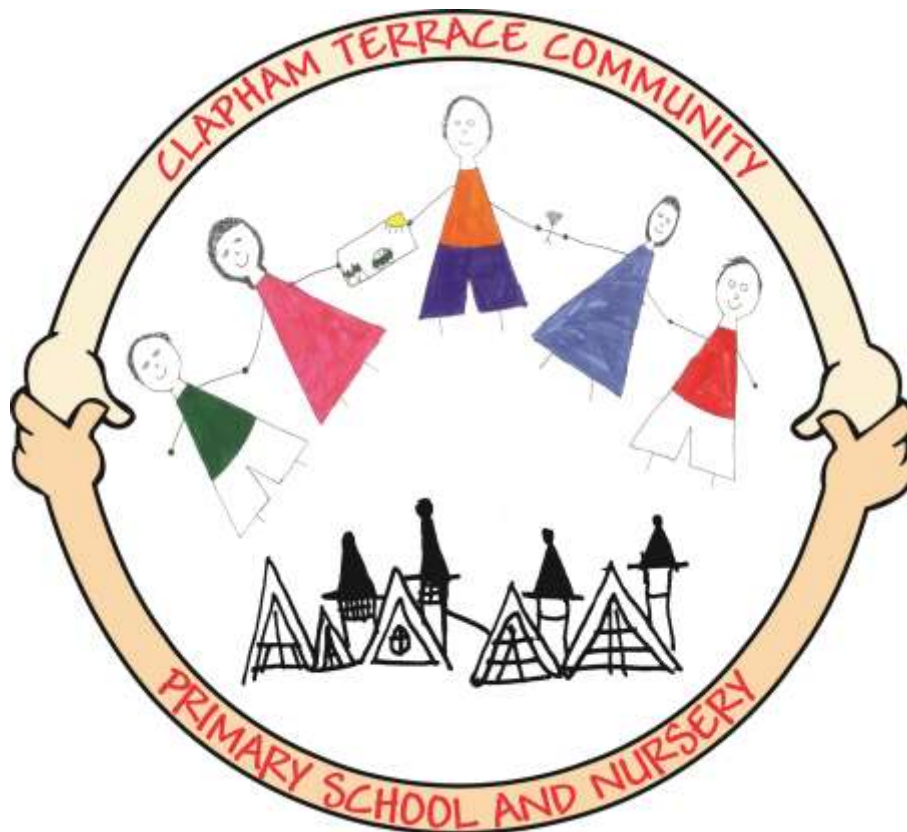
Clapham Terrace
Community Primary School and Nursery
Clapham Terrace,
Leamington Spa,
CV31 1HZ.

Telephone: 01926 423404

Website: www.claphamterrace.info

Email: admin2312@welearn365.com

School Information 2020-2021



This information booklet is designed to provide parents/carers with useful information about all aspects of our school.

School Timetable

Children supervised on playground from	8.45am
Whistle blown & children line up at	8.50am
The external doors are closed at 9.05am, after this time the children must enter school via the school office as they are late	Please make every effort to use the external entrances before 9.00am and not the front office
Registration closes at	9.05am, after this time a late will be issued. Once external gates are shut you will have to enter through the main school doors at the front. A detailed record of late arrivals is collected. Being late is detrimental to your child's education if it happens regularly
Nursery hours	9.00am – 12 noon
Lunchtime begins	12.10pm
Lunchtime ends	1.10pm
Reception & KS1 end of school	3.15pm
KS2 end of school	3.20pm
External doors close & after school clubs begin at	3.30pm If children are collected after 3.30pm it is recorded as a late collection

Clapham Terrace House Groups

We have FOUR houses at Clapham Terrace:

GOBLIN

UNICORN

PHOENIX

DRAGON

Your child will be allocated a group upon arrival in Nursery or Reception and will remain in this house whilst they are at Clapham Terrace. The House Cup is awarded weekly to the house which earns the greatest number of house points. The Sports Day Shield is awarded to the winning house team. There are many events throughout the year that involve children working in their houses across year groups.

School Calendar



Autumn Term

Teacher Training Day Tuesday 01st September 2020

School returns on Wednesday 02nd September 2020

Teacher Training Day – Friday 23rd October 2020

Half Term—Monday 26th October 2020 – Friday 30th October 2020

School finishes for Christmas on Friday 18th December 2020



Spring Term

Teacher Training Day – Monday 04th January 2021

School returns on Tuesday 05th January 2021

Teacher Training Day – Friday 12th February 2021

Half Term—Monday 15th February 2021 – Friday 19th February 2021

School finishes for Easter on Thursday 01st April 2021



Summer Term

School returns on Monday 19th April 2021

Monday 03rd May 2021 – May Bank Holiday Monday

Half Term—Monday 31st May 2021 – Friday 04th June 2021

Teacher Training Day – Monday 07th June 2021

School finishes for the Summer Holidays on Wednesday 21st July 2021

Who's who at Clapham Terrace Primary School

Name	Role	Subject Responsibility
Julie Miles Headteacher		
Teaching Staff		
Mrs Anoushka Clarkson	Assistant Headteacher	Inclusion Manager / SEND / Pastoral Care / Behaviour Year 1 – 2 days
Mrs Caroline Ashcroft	Assistant Headteacher Currently on maternity leave	Teaching and Learning / Curriculum / Assessment / Literacy
Mrs Lisa Clarke	EYFS leader SMT	Art & DT EYFS – Year 1 transition
Miss Stacey Palmer	Nursery Leader	
Miss Liz Holberton (3 mornings)	Nursery Teacher	PPA cover for other staff
Mrs Emma Fairhurst (3 days)	Year 1 Teacher	Music
Mrs Neerun Hothi	Year 2 Teacher	Science Humanities Leader
Mrs Sarah Batchelor (3 days)	Currently on maternity leave	MFL / Cooking Curriculum
Mr Oliver Mason	Year 3 Teacher	NQT
Mr Alex Whiting	Year 4 Teacher	Numeracy
Miss Katie O'Kelly	Year 5 Teacher	PE Extra-Curricular Coordinator
Mr Tim Filby	Year 6 Teacher	Computing E-Safety External Visits Coordinator
Teaching Assistants		
Miss Rheanna Sutton	Year 1 Teaching Assistant	First Aid Rockets Deputy Manager
Miss Gayle Foley	EYFS Teaching Assistant	First Aid / Early Help Officer Child Protection Arts Lead
Mrs Dawn Powell	EYFS Teaching Assistant	First Aid Arts Lead
Mrs Angie Newstead	Year 6 Teaching Assistant	First Aid
Miss Kate Fletcher	Year 2 Teaching Assistant	First Aid Child Protection Rockets Manager
Ms Suzanne Rooney	Year 3 Teaching Assistant	First Aid Arts Lead
Mrs Maria Hall	Year 4 Teaching Assistant	First Aid Arts Lead
Mrs Maria Ozaslan	Year 6 Teaching Assistant	First Aid

Mrs Jane McArthur	Year 5 Teaching Assistant	First Aid / Early Help Officer / Pastoral Care for Specific Children Child Protection
Mrs Helen Goddard	Year 1 & 2 Teaching Assistant	First Aid Outdoor learning
Mrs Jitka Phillips	Year 2 & 4 Teaching Assistant	First Aid
Mrs Elizabeth Connolly	Year 2 & 4 Teaching Assistant	First Aid

Office Staff		
Mrs Annie McAteer		Mrs Helena Paxton
Kitchen Staff		
Mrs Sam Walton	Mrs Sue Walton	Mrs Jade Cronin
Midday Supervisors		
Mrs Jane McArthur – SMDS		
Mrs Varsha Agnihotri	Ms Suzanne Rooney	Mrs Maria Hall
Mrs Jitka Phillips	Mrs Sue Heydon	Miss Kate Fletcher
Mrs Priyanka Gangwar	Miss Rheanna Sutton	Mrs Poonam Srivastava
Mr Kenny Rockcliffe		
Site Staff		
Mr David Rockcliffe Mr Kenny Rockcliffe	Mrs Linda Hall	Mrs Carol Reading
Designated Child Protection Staff		
Mrs Julie Miles	Mrs Anoushka Clarkson	Miss Kate Fletcher
Mrs Jane McArthur	Miss Gayle Foley	Mrs Caroline Ashcroft
Rockets Staff		
Miss Kate Fletcher	Miss Rheanna Sutton	Mrs Jane McArthur
Miss Sam Walton	Mrs Sue Heydon	Mrs Liz Connolly
Mrs Myleen Perez	Mrs Jitka Phillips	

A-Z of Useful Information

A – Attendance and Absence



Absence

You must call the office (**01926 423404**) providing a reason for your child's absence. If we have not heard from you by 9.10am, **we will call you** to establish the reason for the absence.

There may be times when your child has to miss school because he or she is ill. On these occasions, please call the school on the first day of absence between 8.30am & 9.00am (01926 423404)

If we have been unable to establish a reason for the absence, the absence will be recorded as unauthorised. You will be issued a letter from the Headteacher for unauthorised absences.

Appointments

Please make every effort to make doctor and dentist appointments after school hours or in school holidays wherever possible. We appreciate that this may not always be possible, but appointments in the school day disrupt the children's learning.



Attendance

By law, all children between 5 years and 16 years must be in school and receive a full time education. As a parent, you are responsible for making this happen.

Once your child is registered at a school, you are responsible for making sure he or she attends regularly and on time. If your child does not attend regularly, or is repeatedly late, the Local Authority (LA) may take action against you.



Holidays in Term Time

Clapham Terrace Primary School is committed to providing a full and efficient educational experience for all pupils. We believe that if pupils are to benefit from education, good attendance is crucial. As a school we do all that we can to ensure maximum attendance for all pupils. Any problems that prevent full attendance will be identified and addressed as speedily as possible.

It is law that any term time holidays can only be approved by school in **extremely exceptional** circumstances. If a holiday is taken without this approval, the parents could be subject to a significant fine and criminal record, as every unauthorised absence is reported to the Local Authority.

Clapham Terrace Primary School would interpret "extremely exceptional circumstances" in this context as being of unique and significant emotional, educational or spiritual value to the child, outweighing the loss of teaching time. This interpretation will have different parameters from one case to another but in most cases the request for authorised absence is most likely to be refused.

An appointment must be made with the Headteacher to discuss any leave of absence. We advise that you do not book any travel arrangements until you have made an application and discussed the situation with the Headteacher.

% Attendance:

- ❖ If your child's attendance falls below 95%, we will write to notify you of our concern.
- ❖ If your child's attendance falls below 90%, we will invite you to meet with the Headteacher and other relevant staff to discuss any issues or concerns you may have.
- ❖ If your child's attendance falls below 85%, we will refer the matter to the Local Authority who will work with your family to help resolve any issues regarding attendance that your child may have.
- ❖ If you have any questions or concerns regarding attendance, please contact the office on 01926 423404.

B - Behaviour

We pride ourselves on our positive behaviour managements systems. The children are awarded house points for good behavior and there is also 5 minutes additional playtime on a Friday for the all those children who have stayed on '**Green**' all week with perfect behaviour.

Our Postive Behaviour Management System

A child starts each day on **Green**. They can then work their way up to silver and gold by adhering to CARL's (Caring, Achieving, Respectful, Learners) values of working well in class.

When a child does not respond to reminders about positive behaviour and is engaged in persistent poor behaviour, the following stages will be used:-

1. Moved to **Lower Orange**

Child not responding to warning

2. Moved to **Upper Orange**

Child DOES respond, move back to **Green**

No improvement, or behaviour displayed that won't be tolerated.

3. Moved to **Red**—Time out

The child then spends 10 minutes in another classroom.

Those children who have been on **Upper Orange** or **Red** attend a reflection session.

All children who remain on **Green** for the week receive an extra 5 minutes of playtime on a Friday.

We pride ourselves on strong communication and partnership with parents; you will be informed if we are concerned about any behaviour that is causing an issue.

We have a positive PSHE (Personal, Social and Health Education) programme, which educates the children about the wide range of issues around bullying and cyber bullying. We focus on how to keep children safe and what they can do to seek support. Any behaviour that is classed as bullying is dealt with very seriously. Parents are informed and support is given to those involved with appropriate sanctions applied. The children have a worry box as part of their PSHE provision so they can inform us if they have any concerns.

Our Behaviour Policy and our Anti-Bullying Policy are both on the website with more information.

B – Break Time



Break Time Snacks

The children can bring a **HEALTHY** break time snack to school, which should be taken to their class rooms in the morning and placed in their trays. Please note that snacks should be separate from their lunch as they can't access their lunch boxes during the morning. We do not allow chocolate, crisps or drinks.

On Wednesday, we have a healthy Tuck Shop where snacks can be purchased for 50p.

C – Communication

There is no such thing as a silly question and often your child's class teacher can answer these very quickly. Your child's class teacher is always the first point of contact; he or she is available every morning on the playground and after school. If you need longer than a quick chat please arrange an appointment with them around their timetable.

Appointments to speak to Mrs Miles or a member of the Senior Management Team can be made directly with the school office.

Cookery

All children in Key Stage 2 have designated cooking sessions in Carl's Kitchen. They follow a scheme of work progressing through a range of skills. To cover the cost of the ingredients there is a small charge at the start of the half term that the children begin their cooking.

All children in Early Years and Key Stage 1 participate in cooking activities related to their creative curriculum; there is a small charge to cover the cost of these ingredients.

D- Dinner Time



School Dinners

Dinners can be ordered at a cost of £2.25 per day. We ask parents to order and pay in advance for dinners. Weekly cost is £11.25 or payments can be made for the half-term or term. If you owe us £11.25 or more, we will ask you to provide your child with a packed lunch until you have paid the outstanding amount. Please keep your payments in credit if you can.

Please note that the cost of dinners may increase, we will notify you of any changes as soon as possible.

The current menu is a single choice menu. If your child is vegetarian or has special dietary requirements, they must be registered as such, with school, to enable them to have the vegetarian or a special meal. A copy of the menu is available from the school office.

All children in Reception, Year 1 and Year 2 automatically receive a Universal Infant Free School Meal. Therefore, no payment is required from these year groups.

We urge you take up the Free School Meal but for those parents who feel that this is not the right option for their child, you can provide them with a packed lunch in a named lunch box. Children are asked to take home their leftover food so that you are aware of what they have eaten (not including opened yogurt pots or unfinished drink cartons, so you will need to ask them if they finished these items). Please provide a plastic or metal spoon if your child requires one to eat part of their lunch – school is unable to provide cutlery for pupils having packed lunches.

D – Dress Code



Governors request that all children whether in uniform or not, come to school appropriately dressed ready to focus on learning and not be distracted by fashionable items. The school day is very varied, and children need to be comfortable and able to carry out activities.

- Sensible footwear, i.e. no flip-flops, open backed sandals, ballet pumps, trainers with wheels, high heels or knee high boots.
- Wellington boots for wet or snowy weather. These should not be worn in school so a change of footwear is required.
- Sensible clothing lengths i.e. knee length skirts / long shorts / no 'low cut' or strappy tops.
- During winter months children should have a warm, named, waterproof coat with them at all times.
- During hot weather, shoulders should be covered, no spaghetti strapped tops.
- No hoods up, or hats are to be worn inside school.
- No jewellery other than small ear studs, a watch or compulsory religious items may be worn – these should be removed for PE activities.
- No make-up
- Long hair should be tied back. No patterns or tramlines should be shaved into hair or eyebrows. Hair should not be shaved below a Grade 2
- No role-play outfits unless, of course it's a dress up day. No onesies.

Uniform

We have an optional royal blue school uniform which children can choose to wear.

This consists of:

- Grey, black or navy trousers/skirt/pinafore
- Pale blue polo shirt or shirt
- Royal blue jumper/cardigan/sweatshirt

Uniform can be purchased without the school logo from local supermarkets and stores at very reasonable prices or through My Clothing.

My Clothing
Your New School Uniform Service

Why you should use My Clothing:
My Clothing Limited is the UK's largest provider of school wear. With access to the finest school wear manufacturers, we produce branded uniforms from a vibrant and extensive range of high-quality garments. We are a family-run business that are renowned for delivering our promise:

My Clothing Limited is committed and focused for us for our and efficient delivery and is committed to being so fast that it's almost like a magic trick. It's our promise to you that we'll deliver your order for you to have a complete uniform in 14 days. We offer services on ordering the best way to order service at affordable prices.

Our Promise:

- 14 days delivery promise
- Highest quality fabrics
- Outstanding quality
- Personalised sizes and colour choices
- Payments accepted via PayPal
- Your school will receive a 5% cash donation for every uniformed item you purchase
- No minimum orders
- Dedicated customer service team
- Proven expertise for over 20 years
- Manufactured in the UK
- 95% customer satisfaction score

0800 069 9949
support@myclothing.com
Find us on Facebook
www.myclothing.com

14 DAY DELIVERY PROMISE
EXCLUSIVE SIZE AND COLOUR AVAILABLE

5% CASH DONATION TO YOUR SCHOOL!

My Clothing

Prices from

Unisex Embroidered School Polo Shirt £5.99
Unisex Embroidered School Sweatshirt £7.92
Embroidered School Book Bag £5.50
Embroidered School PE Bag £5.50
V-neck Cotton Embroidered School Jumper from £9.50

It is easy to shop online:-

- Go to <https://myclothing.com/>
- Search Clapham Terrace Community Primary School and Nursery
- Choose the quantity and sizes you'd like, then add them to your basket
- Pay easily with a debit or credit card at the checkout
- Your embroidered item will be delivered within 14 days

Governors require ALL children to have ONE ROYAL BLUE SWEATSHIRT/CARDIGAN OR JUMPER with or without logo to wear when taking part in a school trip or off site visit.

E – Extra Curricular Clubs



Lunch Time and After School Clubs

Each term your child will be provided with a list of lunch time and after school clubs that they can take part in. Children are asked to sign up for the activities and then spaces are allocated prior to the club commencing.

F - Friday Celebration Assembly



Friday Celebration Assembly

On most Fridays we have a Celebration Assembly at 2.40pm and parents/carers are very welcome to join us. If your child has been nominated for a Headteacher's Award we will endeavour to let you know in advance by text message.

On occasions, Class Assemblies and special assemblies take the place of a Celebration Assembly – these will be identified in the Diary Dates and any time changes will also be advertised in Newsletters and on the school website.

G - GDPR



GDPR – General Data Protection Regulation

Clapham Terrace Community Primary School and Nursery aims to ensure that all personal data collected about staff, pupils, parents, governors, visitors and other individuals is collected, stored and processed in accordance with the General Data Protection Regulation (GDPR) and the Data Protection Act 2018 (DPA 2018).

On your child's admission form we will collect your consent to collect data. Consent will also be refreshed where any changes to circumstances occur. Parents have the right to withdraw their consent at any time. This form is valid for the whole time your child is a pupil at Clapham Terrace Community Primary School and Nursery.

For full GDPR information please refer to the policy on our website.

H – Homework

Home Learning



Children benefit greatly from the mutual support of parents and teachers in encouraging them to learn both at home and at school. We see homework and home activities as an important way of establishing a successful dialogue between teacher and parents/carers.

One of the aims of our school is for children to develop as independent learners and we believe that homework is one way in which children can acquire this skill. Class teachers send out homework information each term or half term.

Home Learning Task

Every other Monday a task is set for the children to complete at home over the week. It is handed in the following Thursday. This task is often a more creative task and it is compulsory to complete.

Reading

All children are required to read at home/share books **THREE** times a week. This must be recorded in their Home School Reading Record. It is compulsory and teachers follow up any children who have not completed this activity.

Support for reading

Reading videos to support you with helping your child to read can be found on our website using the following link:-

<https://www.claphamterrace.info/reading-with-your-child/>

Spelling

Children are given spelling lists to learn each Friday and they are tested the following Friday.

Maths

Different year groups have different tasks. Your class teacher will communicate the requirements for maths homework in their year group newsletter at the start of the year. Practising times tables, number bonds and basic maths concepts are always useful learning to do at home.

Home School Association

The Home School Association (HSA) is Clapham Terrace's name for the Parent Teacher Association or PTA. We have a very active and welcoming group of parents and carers who organise social events and fun activities to raise money - normally about £10,000 a year - to help fund extra-curricular activities and equipment that the school is not able to include in its normal budget. This helps to promote the family and community atmosphere that is so important to our children's experience of school. The school newsletter and the HSA page on the school website provide details of events.

L – Letters Home



Letters Home

Letters home are colour coded so that they are easily spotted in your child's bag.

Green paper indicates IMPORTANT SCHOOL LETTERS

Red paper indicates INFORMATION ABOUT SPORTS FIXTURES



Email

We use email as a way of communicating information that DOES NOT require a permission slip or payment. The weekly newsletter is emailed to all parents, you can also collect a hard copy from the office should you require one.

L – Lost Property



Lost Property

Coats, jackets, cardigans and jumpers do get mislaid at times and we try to reunite found items with their owners. Unnamed lost property items will be placed in the lost property box situated in the entrance hall for a maximum 2-week period – if they remain unclaimed after this time they will be given to a charity shop. Please ensure all items are named as they have a much better chance of being returned.

M – Medical



The health, safety and well-being of children is paramount and we require up to date information about medical needs and illnesses. It is important that you inform the office of any allergies or dietary requirements so that our information is accurate at all times. This information is passed on to the kitchen staff.

There are children in school who have severe nut allergies (including peanuts) and could have an allergic reaction simply by contact with the hand of a child who has eaten nuts. For this reason we ask that children do not bring nut items to school. If your child has any allergies it is essential that we know about them. Children with specific dietary requirements are issued with a **PURPLE** band by the midday supervisors so catering staff can easily identify them.

Medical Appointments

Please make every effort to make doctor and dentist appointments after school hours or in school holidays wherever possible. We appreciate that this may not always be possible but appointments in the school day disrupt the children's learning.



Medicine

Where possible we ask you to try and administer medicine yourselves, fitting in dosages around school hours. We know that on occasions this may not be possible and therefore the following procedure is applicable:

Clapham Terrace are happy to administer prescribed medicine if the parent/carer has completed an Administration of Medicine Form, however, could we ask that where possible required dosage of medication should be administered before and after school hours.

Staff must always administer medication to a child with a witness and sign the Administration of Medicine Form.



Asthma

Children requiring inhalers keep them located in their classrooms and can access them at all times. Please can you inform Mrs McAteer or Mrs Paxton as all children with an inhaler in school require a care plan.

It is essential that we have up to date emergency contact numbers for parents/carers in case a child is ill or has an accident during the school day.



EPI Pens

If your child suffers from allergic reactions it is important that the office has all of the details of their condition and all medication is in school with an up to date care plan. We have a strict procedure for care of children with severe allergies and it is extremely important that communication is tight between parents and carers.

M – Mobile Phones



Mobile Telephones

Mobile phones are not allowed in school – individual arrangements will only be made in exceptional circumstances. Please contact the Headteacher if you need to discuss this.

N – Newsletter



Newsletter

A newsletter is produced every week providing you with information on what is happening in school and forthcoming events. The newsletter is a vital way of communicating all important dates. It is extremely important that parent/carers read the newsletter each week. The newsletter is emailed out each week.

The newsletter is also published on the school website www.claphamterrace.info

Class Newsletter and Knowledge Organisers

At the start of each year, your child will bring home a Class Newsletter, which contains lots of information applicable to their class, including Home Learning, dates specific to that term and other important dates. Each term this newsletter is updated. Knowledge Organisers, highlighting key vocabulary and facts, are available on the website and are emailed out half-termly to parents and carers.

N – Nuts



Nuts

There are children in school who have severe nut allergies (including peanuts) and could have an allergic reaction simply by contact with the hand of a child who has eaten nuts. **For this reason, no food produce containing nuts is permitted in school.**

P – Parents Evening and Reports

Parents are invited to attend two parents evenings each academic year. One in the Autumn term and one in the Spring term. Letters are sent out so you can request an appointment to meet your child's class teacher.

Reports for the end of each academic year are sent out in July.

P – Payments to school



Payments to school

The office receives money for various items and activities taking place in school and payments received need to be in a sealed envelope, clearly labeled stating what the money is for, whom it is from and how much is being paid.

- Please send payments **into school with your child**, their teacher will collect payments during registration and send them to the office.
- Please send all school dinner payments in on a Monday. School dinners must be paid for in advance for the week, month or term and **NOT DAILY**.



Cheques should be made payable to **Clapham Terrace Primary School WCC**. We encourage bulk payments for dinners, i.e. termly/half-termly.

Bulk payments can also be made for swimming lessons and music tuition.

SIMS Pay | Secure Online Payments

Our online payment system is called **SIMS Pay**; parent/carers are provided with login details to activate their account. The system can be used to pay for dinners, music, swimming and trips. This is a safe method of payment and is our preferred method of payment.

P- PE Kit



PE Kit

The children must have a PE bag and a change of clothes and footwear for PE.

Kit must include:

- Black or navy PE shorts
- White t-shirt
- PE pumps or trainers
- Jogging bottoms and a sweatshirt for the winter months

All items must be named and should remain in a bag in school.

KS2 children who go swimming require:

- a swimming costume (not a bikini) for girls / trunks (not long shorts) for boys

P – Permission to Walk to School



Permission for children to walk to and from school on their own.

Children in Year 5 & 6 can, with your consent, walk to and from school on their own. If you would like your child to walk to and from school unaccompanied, you must notify us in writing, giving your consent for this arrangement. This must be done immediately at the beginning of each school year or in advance of the arrangement being set up.

P – Pupil Premium Funding



Pupil Premium Funding

If you qualify under the following criteria, you should apply for the additional funding (Pupil Premium) which is allocated to schools. This is a significant amount of money and it allows the school to provide the high level of adult support that we are keen to maintain. It also enables us to pay for trips, music tuition, extra-curricular activities and swimming for all children who qualify for support.

•Family receives Income Support or Income-Based Job Seekers Allowance. Please note, Contribution-Based Job Seeker's Allowance does not qualify for free school meals (unless you receive both Income-based & Contribution-based JSA on an equal basis)

•Family receives the Guarantee element of State Pension Credit.

•Family receives Child Tax Credit and has an annual income, as assessed by HMRC, not in excess of £16,190. Please note, families who are also entitled to Working Tax Credit do not qualify to claim free school meals regardless of income.

•Support under part VI of the Immigration and Asylum Act 1999.

•Employment and Support Allowance (Income Related). Please note, Contribution-Based E&SA does not qualify for free school meals (unless you receive both Income-based & Contribution-based ESA on an equal basis).

If you need help applying, please contact Mrs McAteer or Mrs Paxton in the school office who will be able to assist you.



R – Rockets

Breakfast Club – Blast Off / Rockets After School Club

Our before school and after school service is called Rockets. We provide care for 4 to 11 year olds at the beginning of the day from 8am, and at the end of each school day until 6pm. The club is based in the Early Years hall; children are cared for by qualified staff and supervised as they take part in outdoor activities and crafts.

Rockets is extremely popular - we provide 50 places an evening and places must be booked in advance whenever it is possible. There is a waiting list for certain nights due to its popularity.

Session charges are as follow:-

Time of Session	Cost
Blast Off 8am-8.45am	£3.50
Rockets After school 3.15pm-4pm	£3.60
Rockets After school 3.15pm-5pm	£6.90
Rockets After school 3.15pm-6pm	£8.60
Late fees apply as follows	
Late after 4pm	£1.30 until 5pm
Late after 4pm	£5.00 until 6pm
Late after 5pm	£1.80
Late after 6pm	£4.00 per child for each 5 minutes late

T- Text Service



Teachers2Parents

We use our text service to notify parents of important information and also to remind you of events. **It is essential that we have your correct mobile number so that you receive text messages.**

You will receive messages about Friday Achievement Assembly, school closures, Home School Association events, clubs and other class information texts



Twitter

We have a Twitter account where we regularly post information and photographs to keep you informed. Our Twitter account is @ClaphamTerrace1. If you **do not** want your child to appear on Twitter then we ask you to notify the office.

Volunteers

We welcome any parents who would like to help us. We have a valued team of volunteers who help us with reading, cooking and art projects. Please contact the school office if you would like to help us.

W-Website

We encourage parents to log on to our website.

The address is www.claphamterrace.info

You can find lots of useful information, class information and policies on our website.

There is also a wonderful video, which the children have made promoting our school.

This can be found using the following link: <http://www.claphamterrace.info/about-us>